



Dr. Mona Jain Middle School
Parent Teacher Organization (PTO) Meeting
Date: Monday, November 16, 2020

Call to Order: 5:32pm

Welcome: President

Approval of Minutes: Minutes from October 19, 2020 meeting were approved as submitted.

Board Reports

- **President:** The PTO board met on October 29, 2020 for a planning meeting. The secretary position on the board remains vacant as well as committee chairs for Teacher Appreciation, Spirit, and Fundraising.
- **Treasurer:** Current balance is \$3,440.14. This does not include recent expenses incurred (such as the breakfast for American Education Week).

Committee Reports

- **Fundraising** – The Sponsorship Drive has raised more than \$2,000 to date. There have been challenges reaching all the families, especially the e-learners. A plan for a relaunch will be presented at the December meeting.
- **Spirit Night** - \$117 was raised from the October Spirit Night at Chipotle. Funds raised from the September Spirit Night at Bubbaque's are still pending. There is not a Spirit Night planned for November, but there will be one in December. The board is interested in other ideas besides restaurants.
- **Teacher Appreciation** – The next first Friday will be December 4, 2020. PTO and SAC will be alternating months. SAC will host December. Teacher Appreciation Weeks is April 26-30, 2021. This is moved up one week to avoid conflicting with state testing.

Principal's Report – Mrs. Gerber thanked the PTO for the first Friday snacks and the breakfast planned for tomorrow. She also reported the e-learning teachers are participating.

Old Business

- **Thanksgiving Food Drive** – Additional information was received that gift cards are not permitted; therefore, PTO will use allocated funds to purchase and create food bundles for the identified families. The food packages will be delivered to the school on Wednesday (11/18/2020) morning for the school administration to distribute.
- **Holiday Tree** – A tree and ornaments are at the school and will be displayed in the office. The plan is to decorate on 12/3 to coincide with First Friday set-up.
- **American Education Week** – PTO is sponsoring a breakfast from Bob Evans for Tuesday 11/17/2020. All staff, including bus drivers/monitors, will be included.

New Business

- **PTO Budget** – The board is working on the official budget and will incorporate anticipated funds from 2021 Sponsorship Drive. The budget will be presented at the December meeting and voted on in January.
- **February Event** – Last year PTO sponsored a Valentine’s dance. In place of the dance, the PTO would like to sponsor a virtual event. Ideas were discussed including a Tik Tok Dance Off. This will be revisited at the December meeting.
- **School Request:** Printing Funds – Each teacher gets a printing allowance. This year, the teachers are requiring significantly more copies/printing funds. A request was received for the PTO to provide \$25 per 50 teachers per quarter (\$2,500). The PTO will assist for the 3rd and 4th quarters.

Upcoming Events:

Next PTO Meeting Date: Monday December 14, 2020

2021 Meeting Dates: January 11, February 8, March 8, April 19 and May 17

Spirit Night: None planned for November

First Friday Teacher Appreciation: Friday December 4, 2020

Adjournment: 5:59pm